

Excel 2016 – Selecting All Information on the Worksheet Reference Sheet

Selecting all information on the Worksheet

There will be times where you want to select all data on the worksheet
There are several ways to select all the data in a worksheet.

To select just the range of cells with data in them [or have had data in them]

- Select all information on a worksheet by placing the cell pointer at the top left of the block you want, Press Control + Shift + End

To select the entire worksheet

- Click the empty box above row number 1 and to the left of column A.

	A	B	C	D	E
1		Return To	Next		
2	Region 1				
3	Product	Government	<100 Seats	100-500 Seats	500> Seats
4	Workstations	54000	23000	76000	175000
5	POS Equipment	125000	45000	36000	110000
6	Servers	75990	78000	17000	225000
7	Software	24500	12000	24000	95000
8					
9	Total	279490	158000	153000	605000
10					
11					